



Overview

It Is Music Time LLC became an Indiana Medicaid Waiver provider in September 2017 and provides services to Fort Wayne and surrounding areas. Our services use a client center approach that will look at all areas of functioning to determine the best approach and need area of your loved one. Individual and group music opportunities are available based on each individual need. Each music program uses different types of music based activity to work on communication, academics, motor, leisure and social skills using fun and music based interventions.

Therapists are subcontractors through the company who provide home and community based services to individuals of all ages and disabilities. The therapist's caseloads will vary based on their locations and number of hours they would like to work. Contractors average around of 125 hours a month, or 25 hours with clients and 5 hours of paperwork weekly. Since the therapists are subcontracted, travel time is not counted in their monthly total. Each therapist sets their own schedule based on their needs and sessions are usually conducted 5 days a week.

The music therapists at It Is Music Time LLC conduct a full comprehensive assessment with all new clients in order to develop their treatment plan goals and objectives. Implementation of goals and objectives will utilize several different therapeutic techniques and styles. Based on the client's treatment goals the following programs may be utilized to address their needs.

We value community outreach and advocacy for our clients and participate in events in our community.

Our Mission

It Is Music Time LLC is dedicated to providing enhanced music experiences to promote growth and wellness for individuals of all ages. At It Is Music Time LCC, we think outside of the box to provide individuals with specific experiences tailored to meet their needs. We provide customized services and look past barriers created by labels to help our clients grow to their maximum potential. We are dedicated to community outreach through active volunteering and student practicum and internship opportunities.

Our Values

- ❖ We focus on offering strength-based services.
- ❖ We value team collaboration of all services to provide a holistic approach.

- ❖ We value collaboration with the family members and the individuals we serve so that they may have a say in their services.
- ❖ We value continuing education opportunities for our families, therapist, and community.

Population

It Is Music Time LLC provides music therapy services to individuals ranging from 0-100 years of age with developmental disabilities, autism, cerebral palsy, down syndrome, Asperger's, intellectual disabilities, physical disabilities, communication impairments, hearing impairments, vision impairments, emotional/behavior impairments, mental illness, and dementia, Alzheimer's.

Settings

It Is Music Time LLC currently provides services in client homes, nursing homes, and GiGi's Playhouse throughout Northeast Indiana. The intern's exact site placement will be determined closer to the start based upon the needs of our clientele. This internship does require travel and the intern is responsible for having access to and maintaining reliable transportation throughout the internship.

Supervision

The intern will be reporting directly to Heather Palmer, MEd., MT-BC, Internship Director and owner of It Is Music Time LLC. A minimum of sixty minutes of individual supervision will be completed weekly. Supervision will be used to process and review sessions, interventions, diagnostics or any other topic that may need to be addressed. The intern will have opportunities to observe our therapist, co-treat alongside them, and receive direct supervision during the actual music therapy session.

Documentation will be completed at GiGi's Playhouse during its weekly scheduled time. The Internship Director will use this time to initially demonstrate and explain paperwork during the first half of internship while the intern is able to observe and make notes. Once the midterm evaluation has been completed, the intern will be responsible for completing all documentation using a blank template during the documentation time. The intern will have access to the client's main files in order to complete the paperwork.

Experiences

In addition to developing clinical skills in individual and some group settings the intern will also have the opportunity to work on assessment, treatment planning, session planning, goal setting, data analysis, public speaking, documentation, marketing, advocacy, scheduling, coordination with treatment teams, co-treatment, and more. We believe in treating our interns as a valuable member of our team and they are included in all of our activities.

The interns will participate in weekly supervision with the Internship Director but will also be able to work with other music therapist. They will have the opportunity to observe sessions for the first part of their internship before they co-lead sessions with the therapist. By the mid-point of the internship, the intern will be leading all of the selected sessions for their caseload. This would include planning, implementing, documenting, and analyzing client sessions.

The intern will receive training with American Sign Language and have the opportunity to practice using ASL in session with individuals with communication challenges. As the Internship Director is also a Baby Singing Time Instructor the inter will have the opportunity to learn and utilize the songs and interventions used in the Baby Signing Time program.

The intern will have the opportunity to participate in a company musical that will involve planning, developing set materials, costumes, program, marketing, and performing the show.

The intern will have the opportunity to build their resume and interview skills under the supervision of a therapist who has been interviewing potential music therapist for over eight years.

In addition, the intern will create a CMTE to present to all of the therapist based on the Standards of Practice. They will learn how to accrue, track, and submit CMTE's to CBMT. Our intern will also participate in a study session for their exam with our team members towards the end of their internship.

Schedule

The internship start months are flexible based on the interns needs and will last for 6 months. The practice is closed for selected holidays and inclement weather. The internship averages around 40 hours per week with hours split between session, supervisions, documentation, travel, administrative and community task. The internship is primarily Monday-Friday with the occasional Saturday and/or Sunday hours to gain experience with advocacy and special events. The exact dates and hours will be determined closer to the start date based on the needs of the intern. The internship does require flexibility as sessions may be cancelled and rescheduled based upon the clients' needs. Alternative assignments will be available to help fill in missed session when rescheduling them is not an option.

The intern is granted five excused absences due to illness or personal needs and are also granted leave to attend regional and/or national music therapy conference.

Materials

The interns will have access to our extensive instrument collection to utilize during sessions that include but are not limited to sound shapes, djembes, boomwhackers, desk bells, ukulele, dulcimer, maracas, rhythm sticks, jingle bells, guitars, sheet music, Baby Signing Time, Signing Time, and Rachel and the TreeSchoolers DVDs and more.

The intern is responsible for providing their own professional liability insurance, background checks, TB test, driver's license, auto insurance, cell phone, and computer.

Application Requirements

In order to be eligible to apply for the music therapy internship, a student must be enrolled in an accredited university/college in music therapy or music therapy equivalent and complete the required prerequisite courses and prerequisite clinical experience.

We accept one intern per internship cycle in order to provide individualized attention to that individual. Applicants should be hard-workers, able to work independently, good communicators, and are excited and willing to engage in supervision.

Once interns have been offered and accepted the internship opportunity the following items will need to be in the intern's personal file prior to their observations starting. Applicants should be quick at returning emails, text, and phone calls. We are seeking applicants who are confident in their skill set and enjoy working with individuals with developmental disabilities.

Please send all materials in one envelope to:

It Is Music Time LLC
10317 Lake Tahoe Dr
Fort Wayne, IN 46804

Questions

Please contact Heather Palmer, MEd., MT-BC at (260) 437-3083 or itismusictimellc@gmail.com regarding any questions about this internship or application requirements. Please also visit www.itismusictimellc.com to learn more about our practice or visit us on Facebook.